



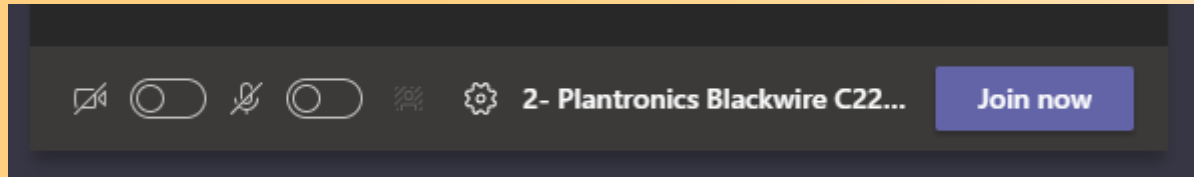
ICT Services

Primary Schools Seminar Spring 2023

Cheshire East Council

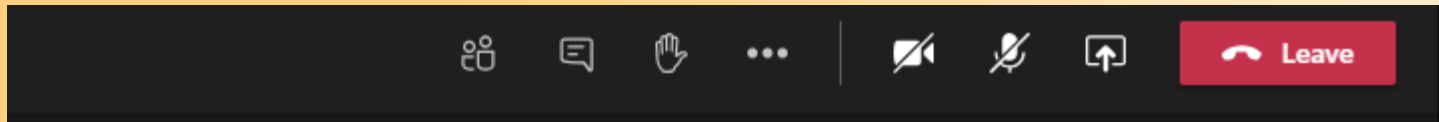
Forum Etiquette

Mute your mic
Turn off your camera



Forum Etiquette

Should you have a question or wish to comment, please raise your hand.



One of the team will interrupt the discussion and you will have a chance to speak. If you wish you may at that time put your camera on. Once finished please put yourself back on mute.

Agenda

- **Welcome and Introductions**
- **General Information**
- **Sims License and Support**
- **Orchestra Pilot (West Schools)**
- **Schools Desktop (Including Teams Hints and Tips)**
- **SIMS Updates**
- **Regular SIMS Faults and Queries**
- **AOB**

GENERAL INFORMATION

Sims/ESS Contracts

EAST LA Maintained Schools

The way your school contracts to receive SIMS will be changing from 1 April 2023. CE contract expires on 31st March

Schools will need to enter into an AE agreement directly with ESS.

This agreement will be for a three-year term and will be required to keep your SIMS and FMS software up to date and supported plus the right to use all core SIMS Next Gen features released during the term of the agreement.

Licences and support

SIMS Licence

Previously bought by the LA and top slice taken from school budgets

This money is being given back to schools and Schools buy licence directs from ESS

Schools SIMS/Office Support

Bought through ChESS and delivered by the Schools ICT Support Team

This is not changing. Still an Accredited SSU.

This is not just SIMS support but also cover desktop for Office pcs/365 advice/DNS/phishing etc.

When?

New contract starts 1st April 2023

ESS want to encourage schools to engage via the Portal promptly to ensure that from 1st April they continue to have access to software and support that will need to manage SIMS summer census and other statutory returns.

28th Feb for Portal Sign up

They can accept the new quotation at any time, but to be confident of being able to undertake the summer census they should confirm acceptance via the Portal by 31st March 2023, or preferably sooner and by 28 February 2022 where possible.

After 1st April if not signed up then will not be able to get upgrades for SIMS (which will be needed for Census in May)

Sims/ESS Contracts – West LA Schools and Academies



ESS have sent out the new contracts for 2023/24

Last year LA Maintained Schools bought into a 3 year deal but they are offering a new 3 year deal

This will reduce costs and be protected from any big inflation rises

What is the new Subscription & what are the benefits?



The subscription will include all the elements the school currently has in a single agreement.

- reduced annual charge for SIMS software for 2023/24
- a capped indexation rate of the lower of 5% or CPI+2.5% providing greater financial security to schools in years 2 and 3
- opportunity to add and buy SIMS Connected via the portal and 'go cloud'
- access to SIMS Next Generation

Creating a contract

Good morning,

Quotation(s)

- Click Open to access your quotation(s).

Link	Organisation	Charge - Year 1 (excl. VAT)	Status	Summary
Open	SIMS		In Progress	Email me a copy

Creating a contract

ESS Education Software Solutions | ESS Contracting Portal Home User Profile

SIMS Email me a copy

ID: | Name: /E/Identifier.

Account Information **My Quote** Summary

Need Help? [Click here](#) to access our FAQs.

New Quotation.

Your quotation includes all the SIMS products and services that we believe you currently use and is for a 3-year agreement commencing 1 April 2023. It includes [SIMS Next Gen](#) so that your organisation can access new cloud-native software as it is released during the term of your new agreement.

Your quotation is based on the number of Pupils on Roll (PoR) stated below. If this is incorrect, please enter the correct number and confirm, and your quotation will be revised. NB: The price may not change where it is based on PoR price bands.

Current POR

Confirm

Creating a contract

QUOTATION - 3 YEAR CONTRACT EFFECTIVE FROM 1 APRIL 2023

Accepting this quotation will automatically terminate any existing like-for-like agreement(s) with ESS, and the new agreement will be effective from 1 April 2023. If you use a product that is not included in this new quotation, that will continue under its own separate contract unless validly terminated by you or ESS in line with the terms of that agreement.

The SIMS agreement being entered into here requires you to have a separate support agreement in place for SIMS7 and/or FMS6 with ESS or an Approved SIMS Support Unit. ESS has launched three new [SIMS Support packages](#) and [SIMS Connected](#) and is offering these at highly attractive prices. Customers not currently using these services can add either of these Services to their quotation via the Review Options button, should they wish to do so. Customers currently using Enhanced Support or SIMS Connected will see the relevant service already included in their quotation. A further discount will be applied to your quotation where both Support and SIMS Connected are taken from ESS.

Review Options

Clicking the 'Review Options' button is a mandatory next step and initiates the process to review ESS' SIMS Support and/or SIMS Connected options. If you add either, this will update your quote below, including the 'Supported By' column if an ESS' SIMS Support package is chosen.

Item	Price Per Unit	Quantity	Support Provider	Annual Charge - Year 1 (excl. VAT)
SIMS - 2 System Area for Maintained School Primary - Subscription SIMS Core & Curriculum	£	1	Cheshire East Council	£

Total Charge - Year 1 (excl. VAT)

Tick this box to request that ESS contact you and discuss your quotation. Alternatively, you can access Online Chat (during office hours) by clicking the Help icon in the bottom right of this page.

Creating a contract

CREATING A CONTRACT:

Once you press the button labelled "Agree" this Quotation will be deemed to have been accepted, a contract between ESS and the Customer will be created, and the Customer will be bound by the terms of that contract.

If you do not wish to create a contract, do NOT press the "Agree" button.

By pressing the "Agree" button, the Customer agrees to create a contract:

- to purchase the Software and/or Services specified in this Quotation at the prices specified therein (subject to annual indexation);
- for a three (3) year term unless stated to the contrary in the Special Terms;
- priced on the basis of the Customer's current Pupils on Roll (PoR) number; and
- subject to the Annex 1 terms, the Special Terms and any terms and conditions set out in the Quotation

Once you press the "Agree" button this accepted Quotation will be submitted to ESS, a contract is created and the Customer will be bound by the terms of that contract

If you do not wish to create a contract, do NOT press "Agree" and simply close this web page.

Tick here to access and review the Terms & Conditions

Accept

Save

Support

ChESS Support packages 2023-2024

Bronze – Basic support

Silver – Enhanced Support – EOY, Updates and ½ day consultancy

Gold – Enhance support with EOY, Updates and 3 days training

All packages include Termly Forums and Workshops plus access to the website for documentation/videos, Hint and Tips as well as the Sims knowledge base

All include Desktop support for your admin pcs as well as DNS/strategic advice/Consultancy/365 help/support with Phishing emails/egress etc

Additional new packages and services coming soon

Support

Extra offerings for the coming year (No extra cost)

- Each School can have New Starter Induction
- School Improvement Sessions
- Health checks
- Advance reporting and excel workshop
- 365/Forms Workshop
- Other workshops – as requested
- All either online or face to face

Support Going Forward

Looking at changing the Support in future years with the changing Environment/platforms

Different support packages for

- Sims On premise
- Sims Connected
- Sims Next Gen

Forums/Workshops

Workshops (FREE)

- Sims Parent Lite - Dates TBC
- Forms - Dates TBC
- Teams – Date TBC
- Excel – Date TBC
- SIMS Housekeeping - Date TBC

Will email dates out to all

Training

- New starter training session
- Would this be useful as a group?
- Online or onsite
- What other training session would you like
- Book by emailing schools.training@cheshireeast.gov.uk

West Orchestra Rollout

- Takes an extract of MIS data for Cheshire West
- Pilot rolled out to 14 school at end of October, very successful
- Waiting on schools to reply with the **Data Sharing Agreement**
- Benefits
 - Better data quality for Schools and LA
 - Integration with social care and assists with safeguarding the child
 - Data protection- up to date contact details
 - Real time exclusions
 - SEN funding allocated correctly
 - Less time having to contact schools to check info

West Orchestra Rollout

- Arbor just make a link from the software
- Sims – need software installed on server
- Being rolled out at moment, rest to be rolled out once Data Sharing Agreement has been signed
- lucy.k.morris@cheshirewestandchester.gov.uk

West Orchestra Rollout

- Technical Requirements
 - Server 2012 R2, 2016 or 2022
 - .NET framework 4.8 must be installed
- We can install this but ideally your ICT support company
- Will be monitoring if the extract fails and contact the school or 3rd party ICT.
- Already support this on the East

Halo

- Call logging system
- Can now open calls directly into the system using the link
- Halo
- Can no longer login to the system to see updates but can email back
- Template email sent out with link (wont work)
- Call the Service Desk 0300 123 5121 Option 1 for school

Unit 4

- Unit 4 new number : 0300 123 8093
- Recruitment and Pay queries: 0300 123 7729

CEC & CW&C councils, ANSA, Orbitas, Vivo, Winsford Town Council, Tatton Park Enterprises, Adjudicators
recruitmentandpay@ecwip.co.uk

CEC primary, secondary and special schools
TSCEastSchools@ecwip.co.uk

CW&C primary, secondary and special schools
TSCWestSchools@ecwip.co.uk

Academies
TSCAcademies@ecwip.co.uk

Absence Reversals
TSCabsenceteam@ecwip.co.uk

Pensions
tscpensions@ecwip.co.uk

Sourcing Team
sourcingteam@ecwip.co.uk

Stat Team
tscstatutoryteam@ecwip.co.uk

Contact Information

ICT Service Desk

0300 123 5121, Option 1

Online Portal: [Halo](#)

Schoolsictservicesdesk@cheshireeast.gov.uk

www.cheshireschools.co.uk

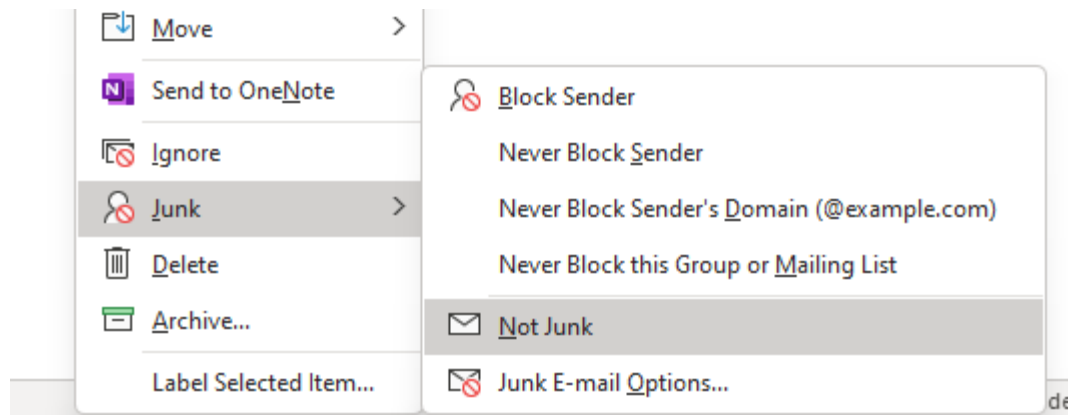
SCHOOLS DESKTOP

Emails arriving in junk

- Microsoft have changed their filtering settings
- Lots more genuine emails arriving in junk
- Majority of schools use O365
- Egress emails also arriving in junk
- Not affecting google schools yet

Emails arriving in junk

- Can say Not Junk



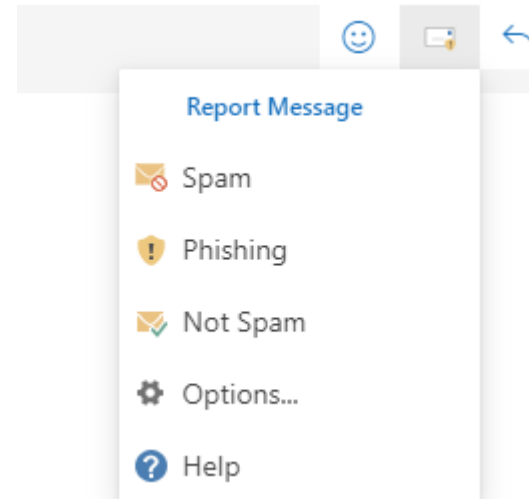
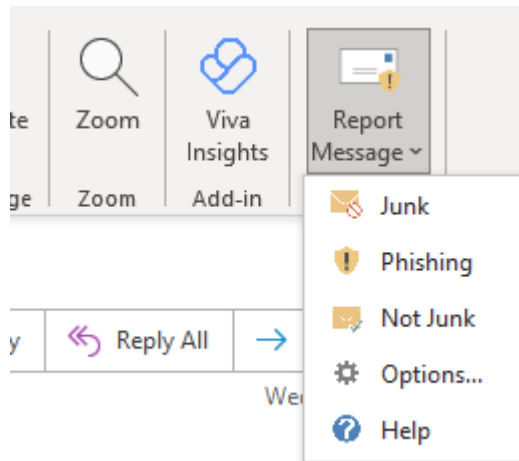
- Can pin Junk folder as a favourite
- Can whitelist schools emails domains e.g. cheshire.sch.uk but issue if a school is compromised
- Ask you IT to whitelist @reader.egress.com

Phishing emails

- Phishing emails still coming
 - Egress
 - Invoices etc
- Hover over the link and can see not from Egress
- Lots from powtoon.com so block this url with you ISP
- Already blocked for all schools with
 - School Broadband, Exa and Entrust
- [Protect yourself from phishing - Microsoft Support](#)
- [National Cyber Security Centre](#)

Phishing emails

- New feature in Outlook and Online



- Can report as Phishing or junk etc to Microsoft
- [Enable the Report Message or the Report Phishing add-ins - Office 365 | Microsoft Learn](#)

Google/Gtech Training

- Google Training Days December 2022
- Recordings
 - [Getting started with Google](#)
 - Going Further with Google
- May be able to run more if the lots of schools interested
- Can also run individual training for schools

Google Classroom/Chromebooks

- Old pcs can be turned into Chromebooks
- Chrome OS Flex £27 one off cost
- Works just like a Chromebook

Google Forms

- Forms.google.com
- Just like Forms in O365
- Can use template or just start from blank page
- Change settings on who can respond
- Add Collaborators
- Link to Sheets, instantly fills responses in

Google Meet

- [Meet.google.com](https://meet.google.com)
- Like a Team meeting in O365
- Click New meeting
- Can be Instant, Later or in Google Calendar
- Invite relevant people(Guests)
- Can change settings for the meeting

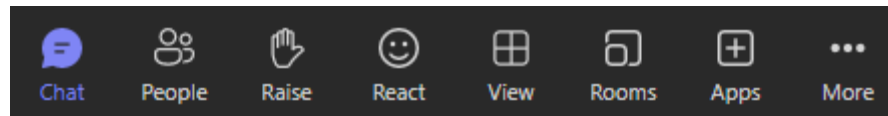
Office 365 – Teams Meetings

- Creating meetings through Outlook and Teams
- Cant send BCC though Outlook or Teams
- Can copy the link and past in a separate email
- Can see in Teams calendar
- Change Meeting Options

Office 365 – Teams Meetings

In the meeting

- Button now been expanded, raise hand etc



- Change background
- Share screen in a meeting
- Can record a meeting

Office 365 – Teams New Features

In Chat

- Right click on send button send at scheduled time
- Can edit or delete and change time etc
- Can delete whole conversations
- Pin Person at top
- Pin for everyone if want to highlight part of chat
- Save a chat
- Find saved chats under your face

O365 Backup

- O365 is not backed up
- You can restore up to 30 days at present
- Barracuda offer a backup of all data for £19.70 per staff member per year
- Backs up all of O365 inc Emails, One drive, Teams, Sharepoint etc
- Barracuda can only backup O365

O365/Google Backup

- Depends how much data may be cheaper to backup with RBUSS
- 12p per GB per Month
- If just backing up a few share eg Sharepoint, Google drive etc

Antivirus Renewal

- Antivirus is due for renewal in September
- Budget for Approx £7 per device for 3 years
- Currently using ESET/Panda
- Testing other offerings too (Bitdefender)

SIMS Queries

Excel Hints & Tips

SIMS Queries

- Reception admissions - preventing duplicate records if children already on role for Nursery etc. Reporting
- Creating shortcuts from home page
- Is there an option on SIMS where you can bulk add documents ? for example adding annual school reports into linked documents instead of individually adding the document per child.

Excel Tips

Flash fill

Quick Analysis

Creating Lists

Moving Data

Removing Blank Cells

Tidy Data

Join Data

Power Query

Remove Duplicates

Conditional formatting

Simple Pivot Table

SIMS NEXT GEN

Sims Next Gen

- **Setting up Sims ID Administrator details.**

Providing teachers, staff and pupils with a single login to access multiple local and cloud based applications.

User permissions are managed centrally to ensure that your school's systems are secure, saving you valuable time and resource.

Sims Next Gen

Email



Preparing your school to be Next Gen ready
Confirm your school's contact details for SIMS ID authorisation

Dear colleague,

As you'll be aware, ESS has embarked on a **£40 million pound multi-year programme of innovation to revolutionise SIMS**. We call this programme **SIMS Next Gen**.

To **support your journey towards using SIMS Next Gen**, there are some pre-requisites that need to be in place. To ensure you receive the information required to prepare for SIMS Next Gen, **we need to confirm the details of the person responsible for technical administration at your school**.

[Confirm the technical administrator details for your school >](#)

Sims Next Gen

Take a closer look at SIMS Next Gen...

<https://www.ess-sims.co.uk/nextgenplan?cycle=464&phase=&area=&role=®ion=#results>

A breakdown of availability of Sims next gen modules

SIMS UPDATES

Sims .net Spring 2023 Release



- Latest Sims Spring 7.210 upgrade release made available 10/03/2023
- Email sent out from schoolsictservicesdesk@cheshireeast.gov.uk with instructions
- Upgrade for Gold/Silver Support will be completed by schools team W/C 20/03/2023
- Upgrade for Bronze support will need to be actioned by your IT

Sims .net Spring 2023 Release – What's New

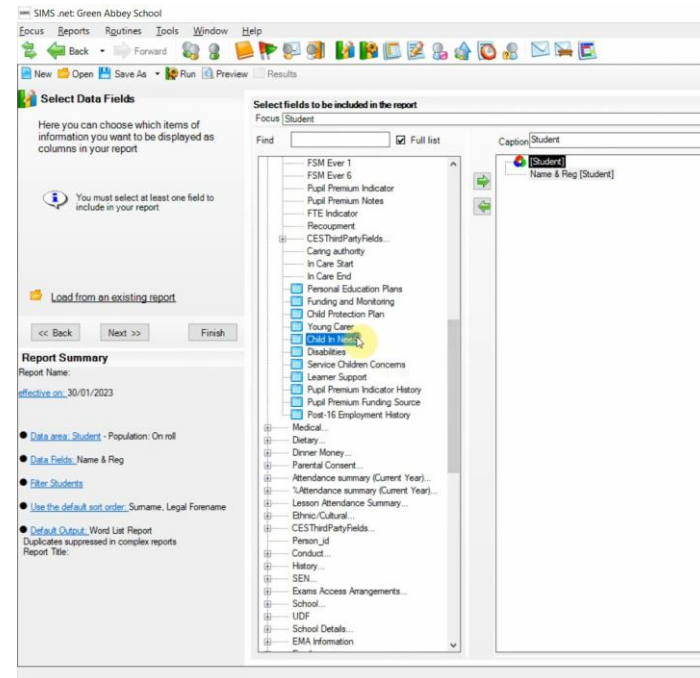
Reporting

Student List Report

- New data items added – More Able and Service Children in need

Child in Need Reporting

- Child in need sub report option available under additional information in design report

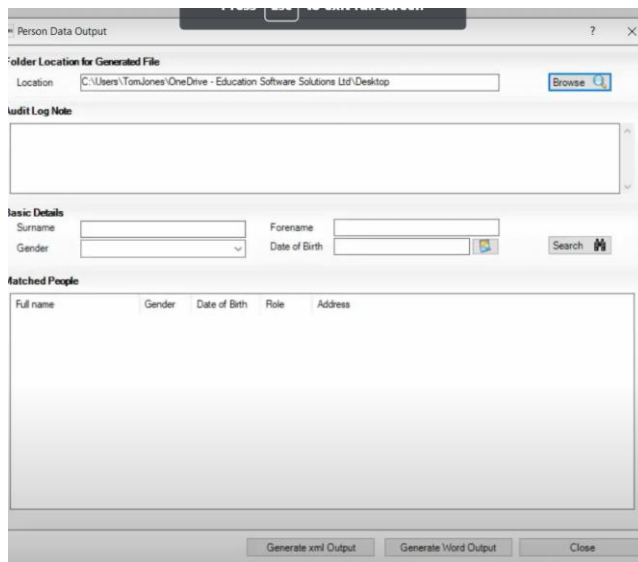


Sims .net Spring 2023 Release – What's New

Reporting

Child in Need Reporting

- Report available under Routines, Data Out, Person Data Output



Person Data Output

Folder Location for Generated File
Location: C:\Users\TomJones\OneDrive - Education Software Solutions Ltd\Desktop

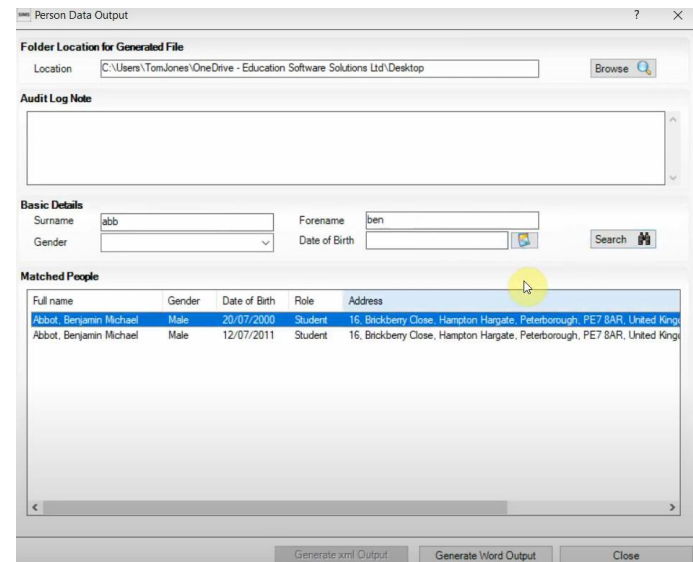
Audit Log Note

Basic Details
Surname: [] Forename: []
Gender: [] Date of Birth: [] Search

Matched People

Full name	Gender	Date of Birth	Role	Address
Abbot, Benjamin Michael	Male	20/07/2000	Student	16, Brickberry Close, Hampton Hargate, Peterborough, PE7 8AR, United King
Abbot, Benjamin Michael	Male	12/07/2011	Student	16, Brickberry Close, Hampton Hargate, Peterborough, PE7 8AR, United King

Generate xml Output Generate Word Output Close



Person Data Output

Folder Location for Generated File
Location: C:\Users\TomJones\OneDrive - Education Software Solutions Ltd\Desktop

Audit Log Note

Basic Details
Surname: abb Forename: ben
Gender: [] Date of Birth: [] Search

Matched People

Full name	Gender	Date of Birth	Role	Address
Abbot, Benjamin Michael	Male	20/07/2000	Student	16, Brickberry Close, Hampton Hargate, Peterborough, PE7 8AR, United King
Abbot, Benjamin Michael	Male	12/07/2011	Student	16, Brickberry Close, Hampton Hargate, Peterborough, PE7 8AR, United King

Generate xml Output Generate Word Output Close

Sims .net Spring 2023 Release – What's New

erson Data Output Agreement

hilst every effort has been taken to provide you with all the information held on the subject, will be necessary to run additional reports in certain areas to fulfil your Subject Access quest. Examples of these can be found in SIMS 'Setting Up and Administering SIMS' cumentation.

the Data Controller, it is the responsibility of the School's Data Protection Officer to roughly review the report output for accuracy and to redact any information they feel could use Data Protection issues. Useful information on redaction can be found on Page 20 of the llowing document

<https://ico.org.uk/media/for-organisations/documents/how-to-disclose-information-safely-removing-personal-data-from-information-requests-and-datasets/2013958/how-to-disclose-information-safely.pdf>

S cannot be held responsible for the information you choose to provide in response to a bject Access Request, nor for which method the Data Protection Officer chooses to respond the Subject.

e contents of this report will contain sensitive information which is no longer protected by VS permissions. It is your responsibility to ensure its security.

you have any questions regarding your responsibilities in relation to Subject Access Requests en you are best advised to review the information on the ICO website.

<https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-pr/individual-rights/right-of-access/>

th parties will act in accordance to the terms of the GDPR Data Protection Act 2018.

Please read the above statement fully and tick to confirm you agree in order to continue.

Continue Cancel

Additional Information

LA Provided Transport	Uniform Allowance
No	No

Welfare - Child In Need

Start Date	Notes
01/01/2023	Need identified

Group Memberships

Group Type	Group Name	Start Date	End Date
Class	7D/Ci	05/09/2022	21/07/2023
Class	7y/Ma1	05/09/2022	21/07/2023
Class	7y/Pe1	05/09/2022	21/07/2023
Class	7y/Te1	05/09/2022	21/07/2023
Class	7YEL/Ar	05/09/2022	21/07/2023
Class	7YEL/Co	05/09/2022	21/07/2023
Class	7YEL/En	05/09/2022	21/07/2023
Class	7YEL/Ge	05/09/2022	21/07/2023
Class	7YEL/Gg	05/09/2022	21/07/2023
Class	7YEL/Hi	05/09/2022	21/07/2023
Class	7YEL/Mu	05/09/2022	21/07/2023
Class	7YEL/Re	05/09/2022	21/07/2023
Class	7YEL/Sc	05/09/2022	21/07/2023
Class	Class 7D	05/09/2022	31/08/2023
Curriculum Group	7y	05/09/2022	21/07/2023
Curriculum Group	7YEL	05/09/2022	21/07/2023
Ethnic Data Source	Provided by the parent	05/09/2022	
Ethnicity	White - English	05/09/2022	
First Language	English	05/09/2022	
Home Language	English*	05/09/2022	
Home Language Category	English*	05/09/2022	

Sims .net Spring 2023 Release – What's New

Reporting

- Report available under Routines, Pupil, Bulk Delete Student Data

Bulk Delete Student Data

1 Delete Status 2 Data to be Deleted 3 Students

1 Delete Status

Background Delete Status: No delete is running

2 Data to be Deleted

Note: To minimise potential disruption to other users, you may wish to run the bulk deletion routine outside school hours

Delete data for students who left within or before the academic year: 2012/2013

Delete All Student Data

Conduct Data	<input checked="" type="checkbox"/>	SEN Data	<input checked="" type="checkbox"/>	Performance Data	<input checked="" type="checkbox"/>	Partnership Data	<input checked="" type="checkbox"/>	Interventions Data	<input checked="" type="checkbox"/>
Attendance Data	<input checked="" type="checkbox"/>	Homework Data	<input checked="" type="checkbox"/>	Alerts Data	<input checked="" type="checkbox"/>	Concessions Data	<input checked="" type="checkbox"/>	Communication Data	<input checked="" type="checkbox"/>
Exclusions Data	<input checked="" type="checkbox"/>	Curriculum Data	<input checked="" type="checkbox"/>	EMA Data	<input checked="" type="checkbox"/>	Fees Billing Data	<input checked="" type="checkbox"/>	AD Provisioning Data	<input checked="" type="checkbox"/>

3 Students

Number of matching students: 344 Number selected: 252

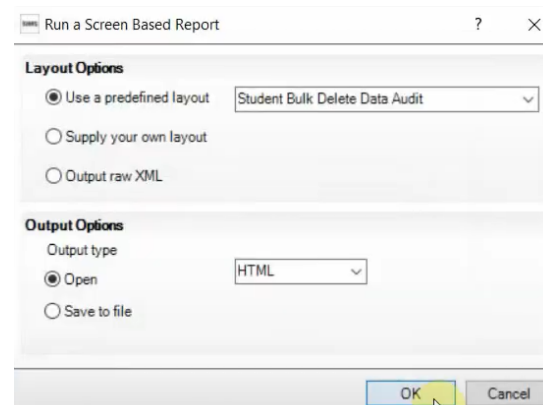
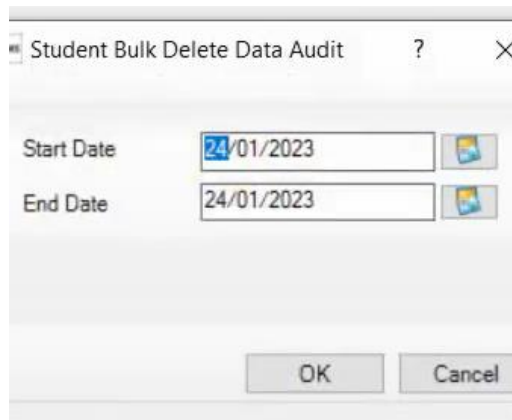
<input type="checkbox"/>	Academic Year of Leaving	Current Age	Name	Sex	Date of Birth	Protected	Ever SEN	Ever in Care
<input checked="" type="checkbox"/>	2011/2012	28	Abdelkoder, Mohamed	Male	15/03/1994			
<input type="checkbox"/>	2011/2012	26	Ackroyd, Marcus	Male	21/08/1996		Yes	
<input checked="" type="checkbox"/>	2011/2012	28	Adams, Owen	Male	15/03/1994			
<input checked="" type="checkbox"/>	2011/2012	26	Albanie, David	Male	29/04/1996			
<input checked="" type="checkbox"/>	2011/2012	28	Allbright, Frankie	Female	27/06/1994			
<input type="checkbox"/>	2011/2012	29	Anderson, Dylan	Male	21/09/1993		Yes	
<input checked="" type="checkbox"/>	2011/2012	26	Anderson, Harvey	Male	11/03/1996			
<input checked="" type="checkbox"/>	2011/2012	28	Archer, Patrik	Male	05/05/1994			
<input checked="" type="checkbox"/>	2011/2012	26	Ashfield, Angela	Female	23/06/1996			
<input checked="" type="checkbox"/>	2011/2012	29	Ashman, Lucy	Female	15/11/1993			

Sims .net Spring 2023 Release – What's New

Reporting

Student Bulk Delete Audit Report

- **New report available under Reports, Student Analysis Reports, Student Bulk Delete Audit Report**



Student Bulk Delete Data Audit

User ID	Username	Date Deleted	Data Areas	Academic Year	Records Updated/Deleted	Job Status
2	BlackA	12/01/2023 13:51:00	All data deleted	2012/13	1	Finished
2	BlackA	12/01/2023 13:55:00	Conduct, Attendance	2016/17	1	Finished
2	BlackA	12/01/2023 13:56:00	Conduct, Attendance	2015/16	1	Finished
2	BlackA	12/01/2023 13:57:00	Conduct, Attendance	2011/12	2	Stopped

Tue 24 Jan 2023, 09:13

Note : Where "All data deleted" is shown this includes Domains names:Conduct,Attendance,Exclusions,SEN,Homework,Curriculum,Performance,Alerts,EMA,Partnership,Concessions,Fees Billing,Interventions,Communication,AD Provisioning.

Sims .net Spring 2023 Release – What’s New

Bulk Update Applications

- Routines, Admissions, Bulk Update Applications

Bulk update Applicant

Search

Bulk Update

Applicant Population

Group Type: Intake Group

Group: 2022/2023 - Autumn Year 10

Application Status: <Current>

Update Data Item

Data Item

- Boarder Status
- English Additional Language
- Ethnic Data Source
- Ethnicity
- First Language
- Home Language
- Parental Consent
- Pronoun(s)

Save Undo Print

Bulk update Applicant

Search

Bulk Update Parental Consent - Intake Group: 2022/2023 - Autumn Year 10

Save Undo Print

1 Members

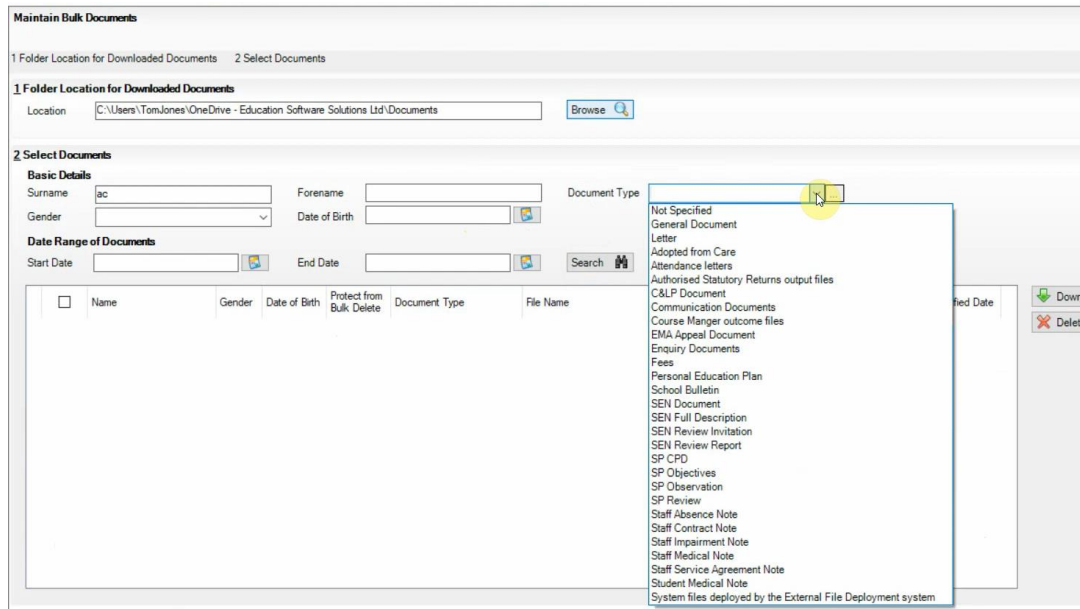
1 Members

Name	Year Group	Assigned	Copyright Permission	Internet Access	Photograph Student	Sex Education	Data Exchange	School Visit
Heyes, Christopher	10	(4) Copyright Permission	✓	✓		✓		✓
Heyes, Georgia	10	Copyright Permission	✓					
Heyes, Joseph	10	(4) Copyright Permission	✓			✓	✓	✓

Sims .net Spring 2023 Release – What's New

Bulk Delete Documents

- Tools, Housekeeping, Document Management Server, Maintain Bulk Documents
- [Data protection in schools - Data retention - Guidance - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/data-protection-in-schools-data-retention-guidance)
- [IRMS Schools Toolkit - Information and Records Management Society](https://www.informationandrecordsmanagement.org.uk/schools-toolkit)
- [IRMS Academies Toolkit - Information and Records Management Society](https://www.informationandrecordsmanagement.org.uk/academies-toolkit)



Maintain Bulk Documents

1 Folder Location for Downloaded Documents 2 Select Documents

1 Folder Location for Downloaded Documents

Location

2 Select Documents

Basic Details

Surname Forename Document Type

Gender Date of Birth

Date Range of Documents

Start Date End Date

<input type="checkbox"/>	Name	Gender	Date of Birth	Protect from Bulk Delete	Document Type	File Name
--------------------------	------	--------	---------------	--------------------------	---------------	-----------

Not Specified
General Document
Letter
Adopted from Care
Attendance letters
Authorised Statutory Returns output files
C&LP Document
Communication Documents
Course Manger outcome files
EMA Appeal Document
Enquiry Documents
Fees
Personal Education Plan
School Bulletin
SEN Document
SEN Full Description
SEN Review Invitation
SEN Review Report
SP C/PD
SP Objectives
SP Observation
SP Review
Staff Absence Note
Staff Contract Note
Staff Impairment Note
Staff Medical Note
Staff Service Agreement Note
Student Medical Note
System files deployed by the External File Deployment system

Sims .net Spring 2023 Release – What’s New



Bulk Delete Documents

Maintain Bulk Documents

1 Folder Location for Downloaded Documents 2 Select Documents

1 Folder Location for Downloaded Documents

Location

2 Select Documents

Basic Details

Surname Forename Document Type

Gender Date of Birth

Date Range of Documents

Start Date End Date

<input type="checkbox"/>	Name	Gender	Date of Birth	Protect from Bulk Delete	Document Type	File Name	Summary	Status	Last Modified Date	<input type="button" value="Download"/>	<input type="button" value="Delete"/>
<input type="checkbox"/>	Ackroyd, Marcus	Male	21/08/1996	No	SEN Document	Marc Ackroyd150211.doc	Review Letter	Public	03/02/2011		
<input type="checkbox"/>	Ackroyd, Marcus	Male	21/08/1996	No	SEN Document	Marc Ackroyd140611.doc	Review Invitation	Public	06/06/2011		
<input type="checkbox"/>	Ackroyd, Marcus	Male	21/08/1996	No	AM Individual Report	Ackroyd-Marcus-003271-Year 9...	Report "Year 9 Interim Report Au...	Public	29/07/2009		
<input type="checkbox"/>	Ackroyd, Mary	Female	06/09/1995	No	AM Individual Report	Ackroyd-Mary-003272-Year 9 Int...	Report "Year 9 Interim Report Au...	Public	29/07/2009		
<input type="checkbox"/>	Ackton, Stan	Male	22/03/2010	Yes	Student Medical Note	Medical Note.rtf	Medical note for PE	Public	30/01/2023		
<input type="checkbox"/>	Ackton, Stan	Male	22/03/2010	Yes	General Document	Note from Mum.txt	Note from Mum re Trainers	Public	30/01/2023		
<input type="checkbox"/>	Ackton, Stan	Male	22/03/2010	Yes	Attendance letters	Stan's Poor Attendance.docx	Response re: Poor Attendance	Private	30/01/2023		
<input type="checkbox"/>	Acton, Jordan	Male	11/02/2004	No	General Document	NewLetter.doc	Quick Letter for Jordan Acton	Public	20/04/2016		

2 Select Documents

Basic Details

Surname Forename Document Type

Gender Date of Birth

Date Range of Documents

Start Date End Date

<input checked="" type="checkbox"/>	Name	Gender	Date of Birth	Protect from Bulk Delete	Document Type	File Name	Summary	Status	Last Modified Date	<input type="button" value="Download"/>	<input type="button" value="Delete"/>
<input checked="" type="checkbox"/>	Ackroyd, Marcus	Male	21/08/1996	No	SEN Document	Marc Ackroyd150211.doc	Review Letter	Public	03/02/2011		
<input checked="" type="checkbox"/>	Ackroyd, Marcus	Male	21/08/1996	No	SEN Document	Marc Ackroyd140611.doc	Review Invitation	Public	06/06/2011		
<input checked="" type="checkbox"/>	Ackroyd, Marcus	Male	21/08/1996	No	AM Individual Report	Ackroyd-Marcus-003271-Year 9...	Report "Year 9 Interim Report Au...	Public	29/07/2009		
<input type="checkbox"/>	Ackroyd, Mary	Female	06/09/1995	No	AM Individual Report	Ackroyd-Mary-003272-Year 9 Int...	Report "Year 9 Interim Report Au...	Public	29/07/2009		
<input type="checkbox"/>	Ackton, Stan	Male	22/03/2010	Yes	Student Medical Note	Medical Note.rtf	Medical note for PE	Public	30/01/2023		
<input type="checkbox"/>	Ackton, Stan	Male	22/03/2010	Yes	General Document	Note from Mum.txt	Note from Mum re Trainers	Public	30/01/2023		
<input type="checkbox"/>	Ackton, Stan	Male	22/03/2010	Yes	Attendance letters	Stan's Poor Attendance.docx	Response re: Poor Attendance	Private	30/01/2023		
<input type="checkbox"/>	Acton, Jordan	Male	11/02/2004	No	General Document	NewLetter.doc	Quick Letter for Jordan Acton	Public	20/04/2016		

Sims .net Spring 2023 Release – What's New

Bulk Delete Documents

SimS Data Download Agreement

As the Data Controller, it is the responsibility of the School's Data Protection Officer to ensure that downloaded files from the student's linked documents are thoroughly reviewed and to redact any information they feel could cause Data Protections issues. Useful information on redaction can be found on Page 21 of the following document.

<https://ico.org.uk/media/for-organisations/documents/how-to-disclose-information-safely-removing-personal-data-from-information-requests-and-datasets/2013958/how-to-disclose-information-safely.pdf>

ESS cannot be held responsible for the information you choose to share from the downloaded linked documents, nor for which method the Data Protection Officer chooses to share such data.

The contents of the linked documents will contain sensitive information which is no longer protected by SIMS permissions. It is your responsibility to ensure its security.

If you have any questions regarding your responsibilities in relation to the management and sharing of data, then you are best advised to review the information on the ICO website.

<https://ico.org.uk/for-organisations/guide-to-data-protection/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/right-of-access/>

Please read the above statement fully and tick to confirm you agree in order to continue.

Note : Please ensure all Linked documents are closed before download.

Continue Cancel

SIMS .net

i You are about to permanently delete 3 document(s) and links for 1 student(s). Please note that if any of the documents are defined as Protected from Bulk Delete then these will not be deleted.

Are you sure you wish to continue?

OK Cancel

SIMS .net

x There are no valid documents selected for deletion.

OK

Sims .net Spring 2023 Release – What's New

Assessment

- Improved Column Heading information available under **Focus, Assessment, Marksheet Entry**

Data entry for this Marksheet is complete

2 Marksheet

Result Date Group Membership Date Refresh Summary Narrow Zoom Reveal Freeze Additional Student Columns

Group Filter

Hover Help

2 Marksheet

Result Date Group Membership Date Refresh Summary Narrow Zoom Reveal Freeze Additional Student Columns

Group Filter Hover Help

Students	Ethnicity	Total Achievement Points	English Score 1 Year 7 Autumn Term	English Working At 1 Year 7 Autumn Term	English Comment 1 Year 7 Autumn Term	English Score 2 Year 7 Spring Term	English Working At 2 Year 7 Spring Term	English Comment 2 Year 7 Spring Term	English Score 3 Year 7 Summer Term	English Working At 3 Year 7 Summer Term	English Comment 3 Year 7 Summer Term
ABBOT, Ben	White - English	20	45	WE							
ADAM, Briony	White - English	0	50	WE							
AGUILERA, Christopher	Black North American	0	65	WE							
AHLMAN, Victor	White - English	0	36	WE							

Aspect Name: AGS - English Comment
Column Heading: English Comment 2
Result Set: Year 7 Spring Term

Sims .net Spring 2023 Release – What's New

Funding and Monitoring

- Report Button now available under Tools, Statutory Return Tools, Update Funding and Monitoring

Update Funding and Monitoring

Save Undo **Report**

Census
 Academic Year: 2022/2023 On roll and leavers from 01/08/2022 to 31/07/2023
 Effective Date: 09/02/2023

Students View
 Age at 31/08/2022: All YTI: All Year Group: All Reg: All SEN: All Deprivation Pupil Premium: All FSMEver6: All Pupil Premium Indicator: All

Students

Name	Date of Birth	Age at 31/08/2022	YTI	Year Group	Reg	Enrolment Status	DOL	SEN	Dep PP	FSM6	PP Ind	16-19 Tuition Fund	Repeating Post-16 Year	Starting New Programme	Tutoring	Cumulative Hrs at Aut Census	Cumulative Hrs at Spr Census	Cumulative Hrs at Sum Census	Cumulative Hrs at 31 Aug	Notes
Abbot, Benjamin	12/07/2011	11	7	Year 7	7D	Single R..		K		No										
Abdullah, Tamwar	12/01/2009	13	9	Year 9	9A	Single R..		K		No										
Abhra, Abjit	20/11/2009	12	8	Year 8	8A	Single R..				No										
Abhra, Alisha	20/11/2009	12	8	Year 8	8C	Single R..				No										
Abimbola, Deon	14/05/2008	14	10	Year 10	10A	Single R..			2021/2022	Yes	2022/2023				✓	2	2	2	2	
Ackton, Stan	22/03/2010	12	8	Year 8	8E	Single R..		K		No										
Ackton, Stephen	12/03/2006	16	12	Year 12	K	Single R..		E	2021/2022	Yes	2021/2022									
Adam, Briony	21/03/2011	11	7	Year 7	7A	Single R..		N		No										
Adams, Adam	31/08/2005	17	13	Year 13	G	Single R..			2020/2021	Yes	2020/2021									
Adams, Brianna	15/01/2010	12	8	Year 8	8A	Single R..				No										
Adams, Ethan	28/11/2007	14	10	Year 10	10B	Single R..				No										
Adasheji, Mohammed	02/02/2006	16	12	Year 12	M	Single R..				No										
Addington, Travis	15/09/2009	12	8	Year 8	8C	Single R..				No										
Adeyemi, Abegunde	06/10/2008	13	9	Year 9	9A	Single R..				No										
Aguilera, Christopher	05/06/2010	12	7	Year 7	7C	Single R..				No										
Ahlman, Victor	30/11/2010	11	7	Year 7	7B	Single R..				No										

Sims .net Spring 2023 Release – What's New



ESS SIMS YouTube Channel

All the videos in this presentation can be found on the ESS Sims YouTube channel.

[ESS SIMS – YouTube](#)

On the site you can find information videos on updates, reports etc.

Summer 2023 Census

Key Dates

Summer Census Day - Thursday 18/05/2023

- | | |
|------------------------------------|---------------------------|
| ● Attendance | 01/01/2023 to 09/04/2023 |
| ● Exclusions | 01/08/2022 to 09/04/2023 |
| ● Alternative Provision Placements | 19/01/2023 to 18/05/2023 |
| ● Funding and Monitoring | 01/08/2022 to 18/05/2023 |
| ● Learner Support | 01/08/2022 to 18/05/2023 |
| ● Free School Meal Eligibility | 20/01/2023 to 18/05/2023. |

Spring 2023 Census

Changes to Census

- Early Years DOB Range Updated
- Added Funding and Monitoring Report Button
- Support Unit Link is now the first link in census communication

Baseline Fileset ID required is 2400
(included in Spring Release)

ESS SIMS Ideas Portal

Raise any new ideas or enhancements to the existing functionality you may have.

Take the opportunity to view, vote and promote ideas that you feel would make the most difference to your experience in SIMS.

URL to access ideas portal

https://customer.support-ess.com/csm?id=kb_article_view&sysparm_article=KB0043869

You must log in to the support portal to access the ideas portal.

ESS SIMS - Satisfaction Survey



The SIMS 7 Satisfaction Survey is your direct opportunity to feed back to the product team on your experiences and views of the software.

Its a short questionnaire that gives you the chance to detail your thoughts on the modules, rate the user experience and evaluate the latest additions.

You can access the satisfaction survey:

- in SIMS 7, via Tools | SIMS Satisfaction Survey.
- via <https://www.ess-sims.co.uk/user-survey>
- via the support portal (https://customer.supportess.com/csm?id=kb_article_view&sysparm_article=KB0049142).

You do not need to log in to the support portal to access the satisfaction survey.

SIMS End of Year 2023



Gold Support, Silver Support & Ad-hoc Purchases

- Forms will be sent out at the end of May
- Save on S:/ and email schools.training@cheshireeast.gov.uk by the end of June

Bronze Support

- Can buy through eCWIP/ChESS
- SIMS End of Year 2022/2023

SIMS End of Year 2023

- **School Terms and Holidays (If not known, provide basic details and it can be amended at a later date)**
- **Class structure – Class Name/Teacher/NC Year (Assigning staff members can be done at a later date if not known)**
- **Promotions (Which class they're going into in the next Academic Year)**
- **Admissions (Where the ATF is saved on S:/ - If used)**
- **Year 6 Leavers Information**

Contact Information

ICT Service Desk

0300 123 5121, Option 1

Online Portal: [Halo](#)

Schoolsictservicesdesk@cheshireeast.gov.uk

www.cheshireschools.co.uk

AOB