



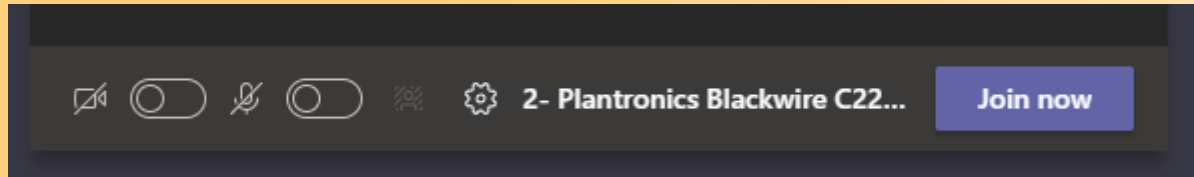
# **ICT Services**

Primary Schools Seminar Summer 2023

**Cheshire East Council**

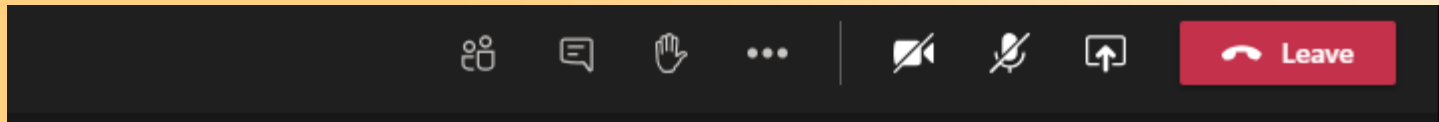
# Forum Etiquette

**Mute your mic**  
**Turn off your camera**



# Forum Etiquette

Should you have a question or wish to comment, please raise your hand.



One of the team will interrupt the discussion and you will have a chance to speak. If you wish you may at that time put your camera on. Once finished please put yourself back on mute.

# Agenda

- **Welcome and Introductions**
- **General Information**
- **Schools Desktop Hints and Tips**
- **SIMS Updates and EOY**
- **Barry's what's left of his bits**
- **Next Gen Demo and OFSM by Alex Leah from ESS**
- **Power BI**
- **AOB**

# GENERAL INFORMATION

# Staff Updates

- Lauren has got engaged to the lovely Charlie
- Training for staff
  - Safeguarding
  - Emergency First

# Support

## ChESS Support packages 2023-2024

Bronze – Basic support

Silver – Enhanced Support – EOY, Updates and ½ day consultancy

Gold – Enhance support with EOY, Updates and 3 days training

Basic Office – No Sims

All packages include Termly Forums and Workshops plus access to the website for documentation/videos, Hint and Tips as well as the Sims knowledge base

All include Desktop support for your admin pcs as well as DNS/strategic advice/Consultancy/365 help/support with Phishing emails/egress etc

# Value Added Service



## What we can offer to schools as a Value Added Service:

- Workshops
- Housekeeping/health checks
- SIMS Training (Online/Onsite)
- New Starter Inductions
- Non SIMS Related (Excel, Teams, Word, Organisation of drives etc)
- Consultancy and School Improvement Sessions
- Other

<https://forms.office.com/e/qp8z28jRL6>



# Support Going Forward

Looking at changing the Support in future years with the changing Environment/platforms

Different support packages for

- Sims On premise
- Sims Connected
- Sims Next Gen

# Forums/Workshops

## Workshops (This Term)

- Sims Parent Lite
- **Assessment Reporting**

Will email dates out to all

# Service Offerings - Packages

- Office Support
- Classroom Support (Onsite support)
  - Level 1 to 5
  - (Monthly to full day a week with unlimited phone calls)
- Training/Consultancy
- Remote Backup (RBUSS)

# West Orchestra Rollout Update

- Takes an extract of MIS data for Cheshire West
- Installed on 94 schools with SIMS
- Installed on a few pilot schools with Arbor
- Still waiting on 26 schools to reply with the **Data Sharing Agreement**
- [lucy.k.morris@cheshirewestandchester.gov.uk](mailto:lucy.k.morris@cheshirewestandchester.gov.uk) and [lauren.parry2@cheshireeast.gov.uk](mailto:lauren.parry2@cheshireeast.gov.uk)

# East Orchestra Rollout

- Currently using Unity for data extraction
- Upgrading to Orchestra in next few months
- Need access to schools server
- Will contact ICT support for schools

## Unit 4

- New way of accessing unit 4
- Using emails put in unit 4 (not necessarily admin@)
- Can be accessed at home
- Wont need to whitelist IP addresses anymore
- Will need to setup 2 factor

# SCHOOLS DESKTOP

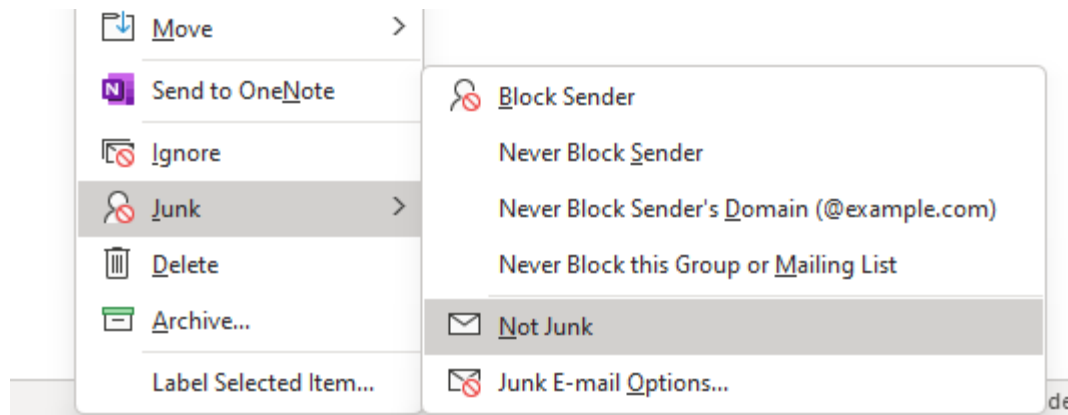
# Emails arriving in junk

- Some genuine emails still arriving in junk
- Need to add DKIM and DMARC to DNS (ask your ICT support 😊)
- Egress emails also arriving in junk
  - Whitelist reader.egress.com
- Is starting to affect some google schools yet



# Emails arriving in junk

- Can say Not Junk



- Can pin Junk folder as a favourite
- Can whitelist schools emails domains e.g. cheshire.sch.uk but issue if a school is compromised

# Egress Emails to CE and CWAC



- Issue with egress emails not arriving
- Cheshire West and Cheshire East
- Being investigated

# Desktop Tips

- Can now dictate in Word and Outlook
- Pin Icons to Task Bar
- Right Click Office Icons
  - Outlook - Start new email, task contact etc
  - Word/Excel- can pin regular file
  - Shows most recent

# Desktop Tips

- Ctrl – C – Copy
- Ctrl – V – Paste
- **Ctrl – B – Bold**
- Ctrl – U – Underline
- Windows Key – L – Locks screen
- Windows Key - E - Opens Explorer
- Windows Key – D – shows desktop and puts it back again
- Windows Key – P – Shows on different screens
- Click bottom RHS to minimise all windows

# O365 Backup

- O365 is not backed up
- You can restore up to 30 days at present
- Barracuda offer a backup of all data for £19.70 per staff member per year
- Backs up all of O365 inc Emails, One drive, Teams, Sharepoint etc
- Barracuda can only backup O365

# O365/Google Backup

- Depends how much data may be cheaper to backup with RBUSS
- 12p per GB per Month
- If just backing up a few share eg Sharepoint, Google drive etc

# Antivirus Renewal - reminder

- Antivirus is due for renewal in September
- Budget for Approx £7 per device for 3 years
- Currently using ESET/Panda
- Testing other offerings too (Bitdefender)

# Cyber threats

- Thinking of offering Cyber Security Training
- Presentation given to school heads by Security Team
- Would this be useful?



# Cyber Threats – Password Complexity



Number of Characters	Numbers Only	Lowercase Letters	Upper and Lowercase Letters	Numbers, Upper and Lowercase Letters	Numbers, Upper and Lowercase Letters, Symbols
4	Instantly	Instantly	Instantly	Instantly	Instantly
5	Instantly	Instantly	Instantly	Instantly	Instantly
6	Instantly	Instantly	Instantly	Instantly	Instantly
7	Instantly	Instantly	1 sec	2 secs	4 secs
8	Instantly	Instantly	28 secs	2 mins	5 mins
9	Instantly	3 secs	24 mins	2 hours	6 hours
10	Instantly	1 min	21 hours	5 days	2 weeks
11	Instantly	32 mins	1 month	10 months	3 years
12	1 sec	14 hours	6 years	53 years	226 years
13	5 secs	2 weeks	332 years	3k years	15k years
14	52 secs	1 year	17k years	202k years	1m years
15	9 mins	27 years	898k years	12m years	77m years
16	1 hour	713 years	46m years	779m years	5bn years
17	14 hours	18k years	2bn years	48bn years	380bn years
18	6 days	481k years	126bn years	2tn years	26tn years

**TIME IT TAKES  
A HACKER TO  
BRUTE FORCE  
YOUR  
PASSWORD  
IN 2023**



› Learn how we made this table at [hivesystems.io/password](https://hivesystems.io/password)

# Cyber Threats Summary

- Stay vigilant
- Ensure your staff is trained
- National Cyber Security Centre (NCSC)
  - <https://www.ncsc.gov.uk/information/cyber-security-training-schools>
- Don't use username and password for school outside school
- Make sure server are all patched (your IT)
- Report if unsure
- If not expecting it, don't click on it

# **SIMS UPDATES**

# Sims .net Summer 2023 Release



- Latest Sims Summer Upgrade not yet available to schools
- Email will be sent out from [schoolsictservicesdesk@cheshireeast.gov.uk](mailto:schoolsictservicesdesk@cheshireeast.gov.uk) with instructions once available

# Sims .net Summer 2023 Release – What's New

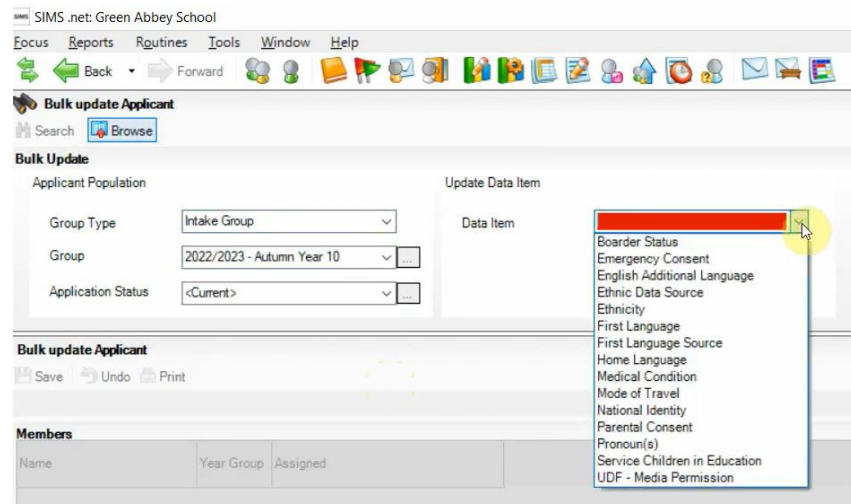
## SIMS Applications

### Bulk Updating Applications

- Through Routines, Admission, Bulk Update Applications

- New Data Items Added

Emergency Consent, First Language Source, Medical Condition, Mode of Travel, National Identity, Service Children in Education and UDF – Media Permission

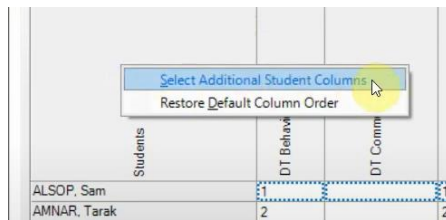


# Sims .net Summer 2023 Release – What’s New

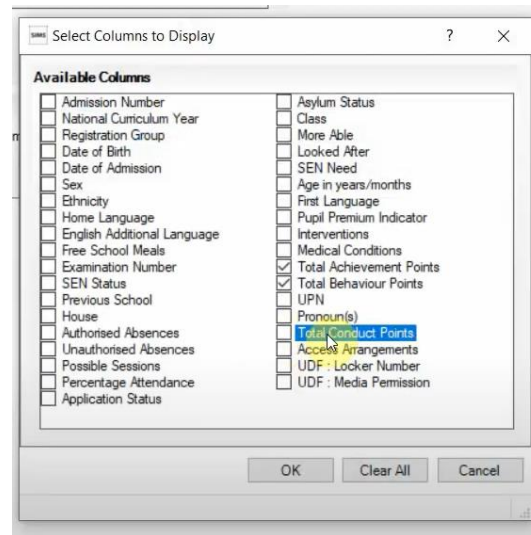
## Assessments

### Total Conduct Points in Assessments Marksheets

- Focus, Assessment, Marksheet Entry



Students	DT Behaviour	DT Comment
ALSOP, Sam		
AMNAR, Tarak	2	2

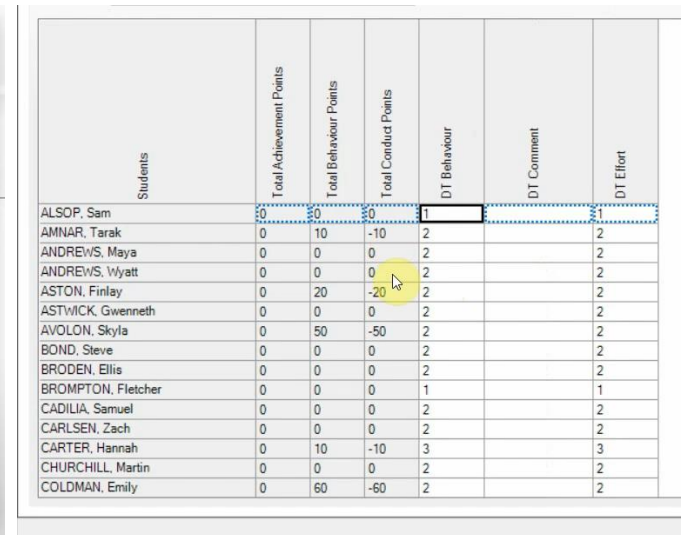


Select Columns to Display

Available Columns

- Admission Number
- National Curriculum Year
- Registration Group
- Date of Birth
- Date of Admission
- Sex
- Ethnicity
- Home Language
- English Additional Language
- Free School Meals
- Examination Number
- SEN Status
- Previous School
- House
- Authorised Absences
- Unauthorised Absences
- Possible Sessions
- Percentage Attendance
- Application Status
- Asylum Status
- Class
- More Able
- Looked After
- SEN Need
- Age in years/months
- First Language
- Pupil Premium Indicator
- Medical Conditions
- Interventions
- Total Achievement Points
- Total Behaviour Points
- Total Conduct Points
- Access Arrangements
- UDF : Locker Number
- UDF : Media Permission

OK Clear All Cancel



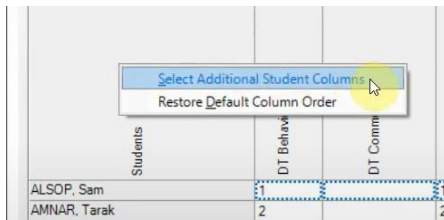
Students	Total Achievement Points	Total Behaviour Points	Total Conduct Points	DT Behaviour	DT Comment	DT Effort
ALSOP, Sam	0	30	30	1		1
AMNAR, Tarak	0	10	-10	2		2
ANDREWS, Maya	0	0	0	2		2
ANDREWS, Wyatt	0	0	0	2		2
ASTON, Finlay	0	20	-20	2		2
ASTWICK, Gwenneth	0	0	0	2		2
AVOLON, Skyla	0	50	-50	2		2
BOND, Steve	0	0	0	2		2
BRODDEN, Ellis	0	0	0	2		2
BROMPTON, Fletcher	0	0	0	1		1
CADILIA, Samuel	0	0	0	2		2
CARLSEN, Zach	0	0	0	2		2
CARTER, Hannah	0	10	-10	3		3
CHURCHILL, Martin	0	0	0	2		2
COLDMAN, Emily	0	60	-60	2		2

# Sims .net Summer 2023 Release – What's New

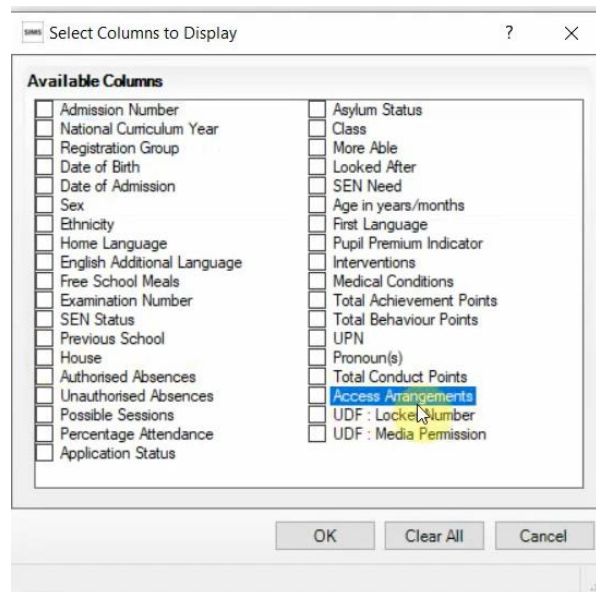
## Assessments

### Viewing Access Arrangements in Assessments Marksheet

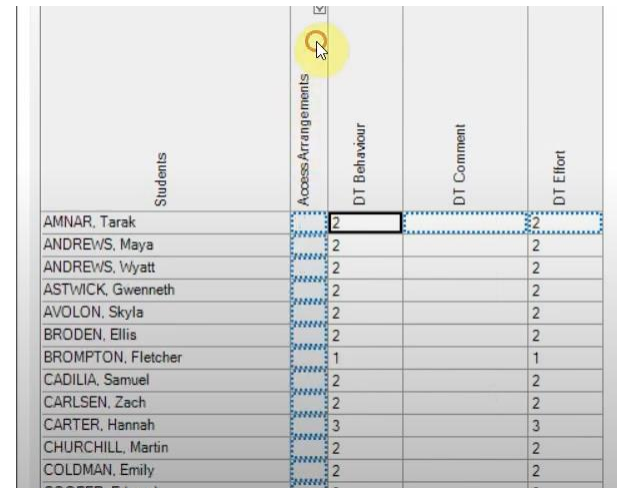
- Focus, Assessment, Marksheet Entry
- *Can filter column and hover over results to show comments*



A screenshot of a table with columns labeled 'Students', 'DT Behaviour', and 'DT Comment'. A tooltip is visible over the 'DT Behaviour' column header, containing the text 'Select Additional Student Columns' and 'Restore Default Column Order'. The table contains two rows of data: 'ALSOP, Sam' with values '1' and '2', and 'AMNAR, Tarak' with values '2' and '2'.



A screenshot of a dialog box titled 'Select Columns to Display'. It contains a list of 'Available Columns' with checkboxes. The 'Access Arrangements' checkbox is highlighted in blue. Other visible options include Admission Number, National Curriculum Year, Registration Group, Date of Birth, Date of Admission, Sex, Ethnicity, Home Language, English Additional Language, Free School Meals, Examination Number, SEN Status, Previous School, House, Authorised Absences, Unauthorised Absences, Possible Sessions, Percentage Attendance, Application Status, Asylum Status, Class, More Able, Looked After, SEN Need, Age in years/months, First Language, Pupil Premium Indicator, Interventions, Medical Conditions, Total Achievement Points, Total Behaviour Points, UPN, Pronoun(s), Total Conduct Points, UDF: Lock Number, and UDF: Media Permission. Buttons for 'OK', 'Clear All', and 'Cancel' are at the bottom.



A screenshot of a table with columns labeled 'Students', 'Access Arrangements', 'DT Behaviour', 'DT Comment', and 'DT Effort'. A tooltip is visible over the 'Access Arrangements' column header, containing the text 'Select Additional Student Columns' and 'Restore Default Column Order'. The table contains multiple rows of data, including 'AMNAR, Tarak' with values '2', '2', and '2', and 'ANDREWS, Maya' with values '2', '2', and '2'.

# Sims .net Summer 2023 Release – What's New



ESS SIMS YouTube Channel

All the videos in this presentation can be found on the ESS Sims YouTube channel.

[ESS SIMS – YouTube](#)

On the site you can find information videos on updates, reports etc.



# ESS SIMS Ideas Portal

Raise any new ideas or enhancements to the existing functionality you may have.

Take the opportunity to view, vote and promote ideas that you feel would make the most difference to your experience in SIMS.

URL to access ideas portal

[https://customer.support-ess.com/csm?id=kb\\_article\\_view&sysparm\\_article=KB0043869](https://customer.support-ess.com/csm?id=kb_article_view&sysparm_article=KB0043869)

*You must log in to the support portal to access the ideas portal.*

# ESS SIMS - Satisfaction Survey



The SIMS 7 Satisfaction Survey is your direct opportunity to feed back to the product team on your experiences and views of the software.

Its a short questionnaire that gives you the chance to detail your thoughts on the modules, rate the user experience and evaluate the latest additions.

You can access the satisfaction survey:

- in SIMS 7, via Tools | SIMS Satisfaction Survey.
- via <https://www.ess-sims.co.uk/user-survey>
- via the support portal ([https://customer.supportess.com/csm?id=kb\\_article\\_view&sysparm\\_article=KB0049142](https://customer.supportess.com/csm?id=kb_article_view&sysparm_article=KB0049142)).

**You do not need to log in to the support portal to access the satisfaction survey.**

**EOY**

# SIMS End of Year 2023



## **Gold Support, Silver Support & Ad-hoc Purchases**

- Forms were sent out to schools end of May
- Save on S:/ and email [schools.training@cheshireeast.gov.uk](mailto:schools.training@cheshireeast.gov.uk) by the end of June

## **Bronze Support**

- Can buy through eCWIP/ChESS
- SIMS End of Year 2022/2023

# SIMS End of Year 2023



- School Terms and Holidays (If not known, provide basic details and it can be amended at a later date)
- Class structure – Class Name/Teacher/NC Year (Assigning staff members can be done at a later date if not known)
- Promotions (Which class they're going into in the next Academic Year)
- Admissions (Where the ATF is saved on S:/ - If used)
- Year 6 Leavers Information
- 1<sup>st</sup> Sept – Inset day if teacher in otherwise summer holiday

# **BARRY'S WHAT'S LEFT OF HIS BITS**

# Barry's Old Bits



**Statutory Assessments**

**Basic Pivot Tables**

**Data Collection Sheets**

**Housekeeping**

# **ESS NEXT GEN DEMO AND OFSM**



# POWER BI

# Contact Information

**ICT Service Desk**

**0300 123 5121, Option 1**

**Online Portal:** [Halo](#)

[Schoolsictservicesdesk@cheshireeast.gov.uk](mailto:Schoolsictservicesdesk@cheshireeast.gov.uk)

**[www.cheshireschools.co.uk](http://www.cheshireschools.co.uk)**

**AOB**